



## Event Services

### Room Rental Information

#### Rental Rate Pricing

- ◆ University of Washington (UW) rates apply to UW departments and student organization events.

UW Departmental Events - Requires departmental signature and payment with UW Budget number. Subsidized UW rates are applied and Sales Tax/IOC are waived.

UW Student Events - Subsidized UW rates are applied, Tax/IOC apply to non-budget payments.

- ◆ External rates apply to reservations made by off campus organizations.  
Subsidized rates are not available. Sale Tax/IOC apply to payments.
- ◆ Sales Tax (10.35%) and Institutional Overhead Charge (15.6%) are added to all check/credit card transactions.

#### Classroom Rental Policy

- ◆ See complete UW group rental policies [here](#).
- ◆ **Group 1** classrooms are standard general assignment classrooms with basic features. Available for standard building hours only.
- ◆ **Group 2** classrooms may have additional technology options and/or updated furniture. After-hours and weekend access may be available in some spaces.
- ◆ **Group 3** classrooms offer additional technology options and/or updated furniture. Most after-hours and weekend events are permitted.



# Event Services

## Hourly Room Rental Rates

### Classrooms

Room Type	UW	External
Central Computer Labs (capacity 45) MGH: 030, 044	\$90	\$160
Central Breakout Room (capacity <15) MGH: 097, 253, 255, 282, 286, 291	\$15	\$25
Central Seminar Room (capacity <25) MGH: 074, 082A, 085, 248, 278, 284, 288	\$30	\$45
Central Small Classroom (capacity <35) JHN 022, 026 — MGH 228, 234, 238, 242, 254, 287	\$40	\$65
Central Large Classroom/ALC Room (capacity <90) HRC 135, 145, 155 — JHN 111, 175 — MGH 058, 231, 241, 251, 271, 295 — NAN 181	\$60	\$85
Small Classroom (capacity <45) AND 008, 010 — ARC G70 — ART 004, 006, 317 — BAG 108, 331A — BNS 115, 203 — BLD 286, 392 — CDH 101, 105, 125, 128, 141 — CHL 021, 025, 101, 105 — CLK 120, 219, 316 — CMU 228, 243, 326, B006 — DEM 002, 124, 126 — DEN 110, 111, 112, 113, 210, 212, 213, 256, 258, 259 — ECE 003, 025, 026, 031, 042, 054 — FTR 032, 106 — FSH 109 — GLD 436 — GUG 204 — LOW 101, 102, 105, 106, 111, 112, 113, 114, 115, 116, 117, 118, 202, 217, 219, 220, 222 — MAR 168 — MEB 102, 234, 235, 237, 242, 243, 245, 250, 251 — MLR 316 — MOR 221, 225 — MUE 154, 155 — MUS 212, 216, 219, 223 — PCAR 297, 492 — PAR 120, 160 — PAA A212 — PAB B109, B164 — RAI 107, 109, 116 — SAV 130, 131, 132, 136, 137, 138, 139, 140, 141, 155, 156, 157, 158, 162, 164, 166, 167, 168, 169 — SIG 226, 227, 228, 229, 230 — SMI 107, 109, 111, 115, 305, 307, 309, 311, 313, 404, 405, 407 — SWS 026, 030, 032, 036, 038, 125, 230, B010, B012, B014 — THO 202, 211, 215, 217, 231, 234, 235, 325, 331, 334, 335	\$25	\$60
Large Classroom (capacity <135) ARC 160 — ART 003 — BAG 154, 260, 261 — BNS 117 — CDH 110A, 110B, 115, 135, 139 — CHL 015 — CMU 120, 226, 230 — CSE2 G001, G010 — DEM 004, 012, 024, 102, 104, 112 — DEN 303 — ECE 037, 045 — EGL G01 — FSH 107, 108 — GLD 322, 435 — GUG 218 — GWN 201 — HCK 132, 320 — LOW 201, 205, 206, 216 — MEB 103, 238, 246, 248 — MLR 301 — MOR 220, 230, 234 — MUE 153 — OTB 014 — OUG 136, 141 — PAA A110, A114 — PCAR 290, 291, 293, 295, 391, 395 — RAI 121 — SAV 264 — SIG 224, 225 — SMI 102, 105, 205, 211, 304 — THO 101, 119, 125, 134, 135 — WFS 201	\$30	\$75

- ◆ Installed equipment is included in classrooms rental rates.
- ◆ Labor is not provided for classroom rentals.



# Event Services

## Hourly Room Rental Rates

### Auditoriums

Room Type	UW	External
<b>Central Small Auditorium</b> (capacity <200) JHN: <b>075, 102</b> MGH: <b>389</b>	\$50 (\$200 min.)	\$80 (\$320 min.)
<b>Central Midsize Auditorium</b> (capacity <250) KNE: <b>110, 210, 220</b>	\$55 (\$220 min.)	\$90 (\$360 min.)
<b>Central Large Auditorium</b> (capacity 440) KNE: <b>120</b>	\$80 (\$320 min.)	\$140 (\$560 min.)
<b>Roethke Auditorium</b> (capacity 720) KNE: <b>130</b>	\$105 (\$420 min.)	\$190 (\$760 min.)
<b>Midsize Auditorium</b> (capacity <250) AND <b>223</b> — CDH <b>109</b> — CSE2 <b>G020</b> — ECE <b>105, 125</b> — EXED <b>110</b> — FSH <b>102</b> — GWN <b>301</b> — PAA <b>A102, A118</b> — SAV <b>260</b> — SIG <b>134</b>	\$50	\$90
<b>Large Auditorium</b> (capacity <350) ARC <b>147</b> — BAG <b>131</b> — GUG <b>220</b> — PCAR <b>192</b> — SMI <b>120</b>	\$55	\$95

### Multipurpose Spaces

Room Type	UW	External
JHN: <b>100J(Lobby)</b> , NAN: <b>190(Commons)</b>	\$25	\$25
KNE: <b>234</b>	\$15	\$25
KNE: <b>M128(Green Room)</b>	Free w/KNE 130	\$15
KNE: <b>225(Walker Ames)</b> , MGH: <b>135(Mary Gates Commons)</b>	\$55 (\$220 min.)	\$90 (\$360 min.)

- ◆ Labor is required in all Kane Hall spaces and Mary Gates Commons.
- ◆ Additional charges apply for equipment use in KNE/MGH/JHN auditoriums. Equipment rates can be found under Equipment Rental Rates.



# Event Services

## Equipment Rental Rates

<b>Projection &amp; Monitors</b>	<b>UW</b>	<b>External</b>
Data Projector (Auditorium)	\$165	\$215
Document Camera (Auditorium)	\$60	\$85
<b>Computers</b>	<b>UW</b>	<b>External</b>
Desktop Computer (Auditorium)	\$85	\$135
Laptop Computer (Limited Quantities)	\$85	\$135
<b>Video Player</b>	<b>UW</b>	<b>External</b>
DVD/Blu-ray Player (Auditorium)	\$60	\$85
<b>PA Components</b>	<b>UW</b>	<b>External</b>
Fender PA System w/Speakers/Tripods	\$85	\$135
Boomstand (N/C w/Microphone)	\$15	\$25
Floorstand (N/C w/Microphone)	\$15	\$25
Tablestand (N/C w/Microphone)	\$15	\$25
Wired Microphone	\$30	\$45
Wireless Handheld Microphone	\$85	\$135
Wireless Lapel Microphone	\$85	\$135
Mult Box	\$60	\$85
<b>Additional Items</b>	<b>UW</b>	<b>External</b>
VGA/HDMI Switcher	\$15	\$25
PowerPoint Remote w/Laser Pointer	\$15	\$25
<b>Services</b>	<b>UW</b>	<b>External</b>
Video Recording Service	\$135	\$195



## Event Services

### Furniture and Labor Rental Rates

<b>Furniture</b>	<b>UW</b>	<b>External</b>
Compost Waste Service (KNE)	\$10	\$10
Compost/Landfill/Recycle (MGH, NAN)	\$30	\$30
Sandwich Board	Contact UW Grounds for Rental	\$15
Round Tables (bistro/dinner)	\$10	\$15
Baby Grand Piano (KNE 220 Only)	\$300	\$300
Upright Piano	\$150	\$150
Pipe & Drape	\$0	\$0
Lectern (Portable)	\$60	\$85
Table-top Lectern	\$15	\$25

<b>Labor</b>	<b>UW</b>	<b>External</b>
Event Assistant	\$40 hourly	\$40 hourly